



County of Los Angeles  
**CHIEF ADMINISTRATIVE OFFICE**

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DAVID E. JANSSEN  
Chief Administrative Officer

June 16, 2004

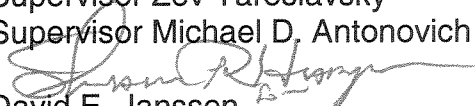
Board of Supervisors  
GLORIA MOLINA  
First District

YVONNE B. BURKE  
Second District

ZEV YAROSLAVSKY  
Third District

DON KNABE  
Fourth District

MICHAEL D. ANTONOVICH  
Fifth District

To: Supervisor Don Knabe, Chairman  
Supervisor Gloria Molina  
Supervisor Yvonne B. Burke  
Supervisor Zev Yaroslavsky  
Supervisor Michael D. Antonovich  
  
From: David E. Janssen  
Chief Administrative Officer

**CODE ENFORCEMENT UNIT WITHIN COUNTY COUNSEL**

On June 1, 2004, on motion of Supervisor Zev Yaroslavsky, your Board instructed this office to provide a funding recommendation for the County Counsel's Code Enforcement Unit for consideration in the Board's FY 2004-05 budget deliberations.

On April 27, 2004, the Chief Administrative Office (CAO) issued a report to the Board to address concerns resulting from the disbanding of the District Attorney's Code Enforcement Section, effective April 1, 2004. The report outlined a number of options to improve the County's code enforcement efforts which included the development of an upgraded civil approach to code enforcement, utilizing the provisions of State statutes that permit civil legal actions, and the creation of a Code Enforcement Unit in County Counsel. County Counsel has estimated that three attorneys, a paralegal, and a clerical position, at an annual cost of \$593,000, will be required to provide an appropriate level of service.

The CAO supports the establishment of the County Counsel's Code Enforcement Unit and has reflected the \$593,000 required funding in FY 2004-05 Final Changes.

If you have any questions regarding this matter, please contact Alice Yang of my staff at (213) 974-4363.

DEJ:DIL:ADC  
CYL:lbm

c: Executive Officer, Board of Supervisors  
County Counsel